



BLME Holdings Sharia'a Supervisory Board (SSB)

RESPONSIBILITIES AND TERMS OF REFERENCE (as at 12th August 2013)

1. Appointment of Sharia'a Board

This is an independent board of Sharia'a Scholars appointed by the Executive Committee (EXCO).

2. Purpose

The SSB oversee and guide BLME with its constitutional requirements for compliance to the rules of Sharia'a. The SSB conduct yearly audits of BLME's activities and issue fatwa's to certify that BLME's activities are in compliance with the rules of Sharia'a.

3. Membership

The present membership of the Sharia'a Board is:

Members:
Dr Abdulaziz Al-Qassar (Executive Committee of the SSB)
Dr Esam Al-Enezi (Executive Committee of the SSB)
Dr Mohd Daud Bakar

4. Quorum

Two Sharia'a Board members

5. Chair

The Chairman of the SSB will be Dr Abdulaziz Al-Qassar and in his absence Dr Esam Al-Enezi.

6. Frequency of Meetings

The SSB will meet twice a year (every 6 months). Once a year the Executive Committee of the SSB will conduct the Sharia'a Audit. There will be opportunity during the year to hold another SSB meeting if there is requirement for this.

7. Secretary and Minutes

The Sharia'a Compliance officer is the Secretary to the SSB. Minutes of the proceedings and fatwa's of the SSB will be agreed and circulated promptly to the SSB members.

Minuted approval will take place at the commencement of the subsequent SSB meeting where SSB members will be advised of progress and matters arising from any relevant Action Points.

8. Escalation

Sharia'a Compliance Officer reports to the BLME's Head of Legal who in turn reports to the Chief Executive Officer ensuring matters of Sharia'a compliance can be promptly brought to the attention of senior management.

The Sharia'a Compliance Officer is responsible for providing guidance on all aspects of the Sharia'a in BLME's operations and transactions in response to matters of Sharia'a referred to him or as identified by him through his understanding of BLME's business.

The Sharia'a Compliance Officer is in regular contact with the SSB to discuss and seek approval for Sharia'a matters arising in the operations of BLME.

9. Responsibilities of the Sharia'a Board

It is the responsibility of the SSB to form an independent opinion, based on the review of the operations, agreements and transactions conducted by BLME. This is achieved through the constant dialogue between the Sharia'a Compliance Officer and the SSB and the formal SSB meetings. Due to the frequency of transactions the SSB approve generic product types and related documentation including standard variations with specific fatwa rulings and guidelines issued by the SSB as necessary.

It is the responsibility of BLME's management to implement the decisions of the SSB. Additionally the SSB conducts an annual audit of BLME's operations and transactions both to determine the operations and transactions as being Sharia'a compliant but also to ensure that the SSB's previous decisions have been implemented.

12.08.13